

25 January 1961

MEMORANDUM FOR: Assistant Director, Central Reference

SUBJECT: Retroactive Punching of Subject and Area  
Modifiers in the Old Intellofax Files

STATINTL

1. The attached memorandum from [REDACTED] describes a modification of existing files that would greatly facilitate searches that are either repetitions of earlier searches or are subsumed under earlier searches. Such modification would be effected only within decks of cards that had already been selected in response to a request. This modification would not be automatic, but would be undertaken only if, in the opinion of the Intellofax Reference Group, it would be justified by the likelihood of future use.

2. The proposed modification could not be made while additions were being made to the file, but can be accomplished quite readily now that the file coded under the old ISC is a closed file.

3. The manpower requirement for modifying each selected deck of cards would average one hour or less by the Intellofax Reference Group and one hour or less by the Machine Division. We expect that approximately one third of the searches made in the old Intellofax files would be modified. No modification of files coded since 1 November 1960 would be required.

RECOMMENDATION:

That the attached proposal for retroactive punching of subject and area modifiers in the old Intellofax files be approved.

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CONCURRENCE:

27 Jan 1961

PAUL A. BOREL, AD/CR

30 JAN 1961

Without prejudice to  
going even further  
at some future date.

STATINTL

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